

# **BOONE COUNTY BOARD OF COMMISSIONERS**

## **MINUTES OF THE FEBRUARY 3, 2025 MEETING**

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, February 3, 2025 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Scott Pell	Commissioner, President
Tim Beyer	Commissioner, Vice President
Beth Copeland	County Attorney
Kaylee Jessie	Executive Administrator

ABSENT:  
Donald Lawson                      Commissioner

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### **DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG**

Commissioner Pell opened the meeting at 9:00 AM with a quorum of two (2) Commissioners present and led the Pledge to the Flag in unison.

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### **IN THE MATTER OF MINUTES**

Commissioner Beyer moved to approve the Minutes of January 13, 2025 and January 21, 2025 Commissioners' Meetings as presented. Motion seconded by Beyer; motion passed unanimously 2-0.

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### **IN THE MATTER OF OLD BUSINESS**

- 1) COMPENSATION COMMITTEE  
Commissioner Beyer moved to appointment Councilman John Riner, Councilman Aaron Williams and Councilman Dustin Plunkett to the Compensation Committee. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.
- 2) INSURANCE COMMITTEE  
Commissioner Pell moved to appointment Councilman John Riner, Councilman Aaron Williams and Councilman Dustin Plunkett to the Compensation Committee. The motion was seconded by Commissioner Beyer and passed unanimously, with a vote of 2-0.

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### **IN THE MATTER OF LEGAL ISSUES**

Commissioner Pell presented the monthly contract for legal services with Copeland Law, LLC. The Commissioners are scheduled to appear before the County Council at their upcoming meeting to formally request the salary of Beth Copeland as a full-time in-house county attorney. Commissioner Pell moved to approve the Copeland Law, LLC contract. Commissioner Beyer seconded the motion, noting that the

contract will terminate once Mrs. Copeland transitions to a full-time employee. The motion passed unanimously with a vote of 2-0.

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## **IN THE MATTER OF ANNUAL NATIONAL BRIDGE INSPECTION STANDARDS (NBIS) REVIEW**

Joe Clark and Bailey Spear of VS Engineering conducted the annual review of the National Bridge Inspection Standards (NBIS). Please refer to Appendix #2 for further details.

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## **IN THE MATTER OF COMMUNITY CORRECTIONS 2024 ANNUAL REPORT**

Michael Nance, Executive Director of Community Corrections, presented the 2024 annual report for the Community Corrections Department, highlighting key details. Please refer to Appendix #3 for further details.

Commissioner Beyer moved to accept the Community Corrections annual report. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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## **IN THE MATTER OF LOCAL CONSENT AGREEMENT WITH THE INDIANA DEPARTMENT OF HOMELAND SECURITY**

Sean Horan, IT Support / GUTS, presented the local consent agreement with the Indiana Department of Homeland Security (IDHS) for the solution utilized for employee email and website training. The IT department intends to continue using this software for employee training, with no associated cost. A renewal letter has been submitted to Commissioner Lawson, who previously served as the president and authorized signatory. Mr. Horan has requested authorization for Commissioner Lawson to execute the necessary documents to facilitate the submission of the grant.

Commissioner Beyer moved to approve the local consent agreement with the Indiana Department of Homeland Security (IDHS), authorizing Commissioner Lawson to execute the necessary documents. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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## **IN THE MATTER OF IMPACT (ADD-ON)**

Sean Horan, IT Support / GUTS, presented the Toshiba contract for the addition of five copier machines at the Boone County Justice Center. This contract is coterminous with the county's overall contract, expiring in approximately 18 months. When the request for proposal (RFP) is issued in about 18 months, it will encompass all equipment rather than being split. Funding for these machines is available in the 2025 budget.

Commissioner Beyer moved to approve the Toshiba contract, contingent upon legal review. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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## **IN THE MATTER OF VERIDUS GROUP RECOMMENDATION LETTER – MAGIK TECHNOLOGY SOLUTIONS**

Sean Horan, IT Support / GUTS, presented Veridus Group's recommendation letter #140 to approve the costs outlined in the attached Magik Technology Solutions, Inc. proposal dated January 15, 2025. The proposal includes the purchase of battery backup units, network cards, a maintenance agreement, and associated connection cables. This hardware package is essential to ensure uninterrupted service through battery backup. The total cost of the proposal is \$31,983.50.

Commissioner Beyer moved to approve Veridus Group's recommendation letter #140 for the Magik Technology Solutions, Inc. proposal. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF VERIDUS GROUP RECOMMENDATION  
– FULLER ENGINEERING COMPANY**

Max Mendenhall, Director of Capital Investments, presented Veridus Group's recommendation letter #136 regarding Fuller Engineering Company's quote dated January 7, 2025, for the modification of the 18" high access floor to match the 12" high access floor. The proposal includes utilizing existing materials where possible. A 7' wide walk path will remain at the 18" height, and the proposal also includes the installation of a new 14' long guardrail along this path. Additionally, a new 6' x 6' ramp with non-slip tile and a handrail will be installed for the transition.

The total proposed cost for this additional scope is \$19,210, which includes \$16,005 for the guardrail and revised access floor panels, as well as \$3,205 for the revised transition ramp. Veridus Group recommends that payment to the vendor be made in the amount specified, to be drawn from the available funds in the Project Bond Fund.

Commissioner Beyer moved to approve Veridus Group's recommendation letter #136 for the Fuller Engineering Company's quote. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY APPOINTMENT**

Commissioner Beyer moved to table the Hussey-Mayfield Memorial Public Library appointment. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF ALCOHOL BEVERAGE BOARD APPOINTMENT**

Commissioner Beyer moved to table the Alcohol Beverage Board appointment. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF PUBLIC RELATIONS SERVICES CONTRACT**

Commissioner Pell presented the proposal for the Public Relations Director position, recommending Brent Wheat, who is highly qualified for the role.

Commissioner Pell motioned to enter into a services contract for \$33,000 for the remainder of the year. The county attorney will be responsible for drafting the contract. The motion was seconded by Commissioner Beyer and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF DES# 2201615 COUNTYWIDE STRIPING PROJECT  
– CE AGREEMENT WITH FIRST GROUP ENGINEERING**

Nick Parr, Director of Highways, presented Project 2022-20, Des# 2201615 Countywide Striping, and requested the execution of the LPA/Consultant agreement with First Group Engineering for the Construction Engineering (CE) phase of the project. This project, which involves adding pavement markings on arterials and collector roads where they are currently absent, is 90% federally funded through safety dollars (HSIP). Due to the use of federal funds, full-time construction inspection is required. The project is currently in the design phase, scheduled for the September 2025 INDOT letting, with construction anticipated to take place in 2026.

The total amount of the hourly, not-to-exceed agreement is \$274,000. Boone County will be responsible for 10% of the incurred expenses, which will be covered by the highway department's budget. Upon execution of this agreement and submission to INDOT, an INDOT/LPA reimbursement agreement will be drafted and sent via DocuSign for execution by the board president.

Commissioner Beyer moved to approve the LPA/Consultant agreement with First Group Engineering for the Construction Engineering (CE) phase of the project. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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**IN THE MATTER OF DISCUSSION ON ROADWAYS  
IN THE VICINITY OF THE ELI LILLY PROJECT**

Nick Parr, Director of Highways, presented the Lilly Foundry Project, which is located at the southwest corner of the intersection of 200 W and SR 32. A meeting was held last week to address concerns regarding the 200 W corridor and the bridge near the Mt. Zion Road intersection. The previously proposed cul-de-sac option was not preferred, as it would restrict access to the Foundry site from the south. The preferred solution involves extending 50 S from 225 W to connect with 200 W and terminating the 200 W connection at Mt. Zion Road, thereby protecting Bridge 93 at the intersection. This proposed solution and associated roadwork will fall within the city limits of Lebanon.

Currently, the section of 50 S from 225 W to 300 W is a gravel road, with some parts under the county's jurisdiction. The proposal suggests paving this section of CR 50 S from 225 W to 300 W at its current width. The goal of this paving is not to encourage additional traffic, but to reduce the maintenance burden resulting from the anticipated increase in traffic volume on the gravel road. The paving would also mitigate negative impacts on residents along this stretch of CR 50 S as traffic levels rise.

Concerns were raised about potential infrastructure impacts south of the project site. Specifically, Bridge 93, located just east of the 200 W and Mt. Zion Road intersection, will be affected by increased large truck traffic. The guardrail and bridge deck have been frequently damaged due to the positioning of the guardrail and the geometry of the intersection. Terminating 200 W south of the Lilly Foundry site would protect the bridge, but could create access issues for public safety.

Michael Watts of Pure Development affirmed that Nick's description of the project was accurate and indicated that it has been submitted to the City of Lebanon. He is present to assist with the presentation and address any questions or concerns, highlighting the desire for collaborative efforts to reach a solution.

Commissioner Beyer commented on the road alignment, noting that shifting the road west could alleviate issues observed with Witt Road. He also discussed the potential for crossing Shaw Ditch and connecting to Mt. Zion Road to create a direct link to SR 39. Although this would increase costs, it could improve traffic flow. He expressed concern about funneling traffic onto county roads to the south, questioning where this traffic would go. A more direct connection through the industrial park to SR 39 could help address these concerns.

In response, Michael Watts stated that the Foundry Project has submitted a traffic study to the city, and the projected traffic volumes are now expected to be significantly lower than initially anticipated. Currently, all construction and operational traffic for the project is planned to use SR 32, entering via CR 200 W, with a potential temporary construction access point. The project has prioritized the completion of the SR 32 expansion before ramping up traffic for the Lilly Foundry Project. The ideal scenario involves expanding SR 32 to four lanes, with a roundabout at the CR 200 W and SR 32 intersection, to facilitate smoother traffic flow.

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### IN THE MATTER OF STAFF REPORTS

- APC
- Capital Investments / Facilities
- Health Department
- Highway Department
- Human Resources
- IT Support
- Other Elected Officials

*Nick Parr, Director of Highways presented the following item(s):*

**1) Highway Items for information/discussion:**

- The construction of the Countywide Sign Replacement Project has commenced. This project involves the replacement of approximately 3,500 regulatory and warning signs throughout the county.
- Construction on Bridge 84, located on CR 400 E north of CR 100 N, is expected to begin in February. During the construction, CR 400 E will be closed, with the closure potentially lasting up to 90 days.

**Kevin Van Horn, County Councilman**, addressed Beth, welcoming her with the sentiment that we never get a second chance to make a first impression and expressed he looks forward to working with her in the future. He then referenced last week's meeting, mentioning that he had received numerous calls regarding the events that transpired. He was surprised to hear Commissioner Pell report that everyone he had spoken to was in favor of the change, especially in light of what was expressed during the meeting and the reactions on social media, which he described as overwhelming. Councilman Van Horn acknowledged that he knows of one person in agreement with Commissioner Pell, and he expressed a desire to know who else shares this viewpoint, welcoming further discussion and feedback.

Councilman Van Horn distinguished between "wanting" and "needing," noting that while there was considerable "want" expressed last week, Boone County needs assurance from the board about the direction being taken, particularly with regard to Boone County's future.

Councilman Van Horn also inquired whether anyone else had applied for or volunteered for the Public Relations Director position, asking for clarification on the fees being charged by Brent Wheat for his services. He offered to perform the role for \$10,000 per year and suggested filling out the application, provided there is no conflict of interest due to his position on the County Council.

Lastly, Councilman Van Horn expressed his frustration with the recent committee appointments, particularly the removal of Councilman Dan Lamar, who had valuable experience with insurance. He conveyed his disappointment that he had not even received a phone call about the committee changes.

**Aaron Williams, County Councilman**, commented that it appears the commissioners have made some decisions in recent weeks that have upset certain individuals. He emphasized that he was present to discuss the council's role as a fiscal body in managing the county's budget. Councilman Williams pointed out that last year, the commissioners allocated \$192,000 for a study regarding county buildings. Additionally, there was a budget item approved by the county council during budget workshops for approximately \$250,000 for another study focused specifically on the remodel of the KeyBank Building. He urged the commissioners to stop spending money on what he described as unnecessary "studies," asserting that the county has a room full of competent officials who can figure these matters out independently.

Councilman Williams clarified that while the council's role and responsibility regarding personnel decisions ultimately rests with the commissioners, the council would welcome engagement on such matters. However, he noted that the council has not been involved in any personnel decisions to date.

**Commissioner Beyer** clarified that the contract approved for the KeyBank study was valued at \$45,000. He further stated that he did not run for office to simply continue the practices of his predecessors, including hiring the same people and contractors. He expressed appreciation for the comments that were made at the last meeting and today, acknowledging that some were very passionate, reflecting the loyalty to those who have been part of the county's operations.

**Craig Melton, Zionsville Town Council Member**, urged the commissioners to collaborate with the council on upgrading the technology system in the meeting room. He provided an example of the challenges faced during live streaming, such as not being able to always identify who is speaking. Additionally, he recommended implementing a process for public speaking, including a 3-minute time limit and requiring individuals to provide their name and address. Melton believes these upgrades would significantly improve the meeting experience.

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## IN THE MATTER OF DOCUMENT SIGNING

### 1) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Beyer moved to approve Budgetary Claims presented from the Auditor's Office. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.

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## IN THE MATTER OF MAIL

Commissioner Beyer reviewed the list of correspondence opened by the Commissioners on this date, which included the following:

- Indiana Department of Environmental Management sanitary sewer construction permit for Lebanon Utilities
  - Notice of a claim from Travelers Insurance
  - Notice of public hearing from the Zionsville Plan Commission
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### **IN THE MATTER OF ADJOURNMENT**

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners' Meeting at 10:15 AM on Monday, February 3, 2024. The motion was seconded by Commissioner Pell and passed unanimously, with a vote of 2-0.



# 2024 BOONE COUNTY BRIDGE INSPECTION REVIEW



BOONE  
INDIANA  
COUNTY



## 2024 SUMMARY OF INSPECTIONS PERFORMED IN SEPTEMBER

- 10 Phase IIA 12 Month Routine Inspections in September;  
Bridge Nos. 1, 61, 70, 84, 97, 133, 139, 166, 178, 229

## 2025 UPCOMING INSPECTIONS

- 195 Phase I Routine Inspections, 1 NSTM (Fracture Critical) Inspection (Bridge No. 32)

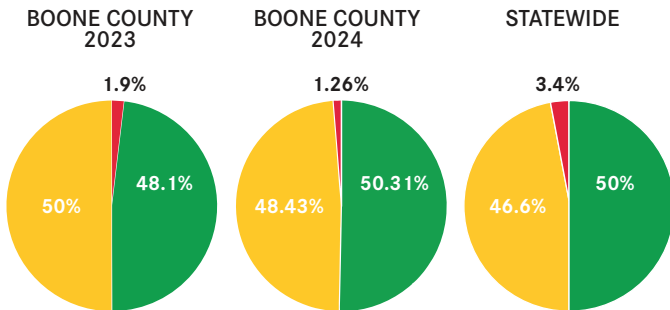
## RATING COMPARISONS

Good

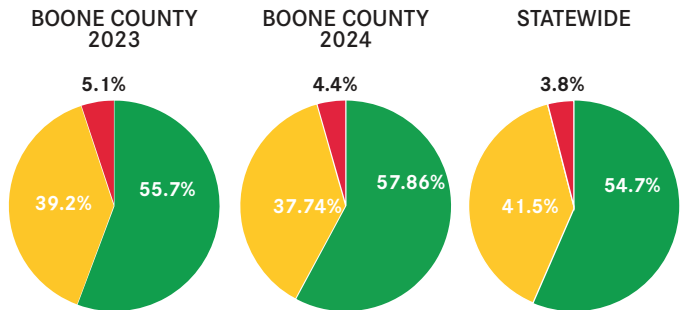
Fair

Poor

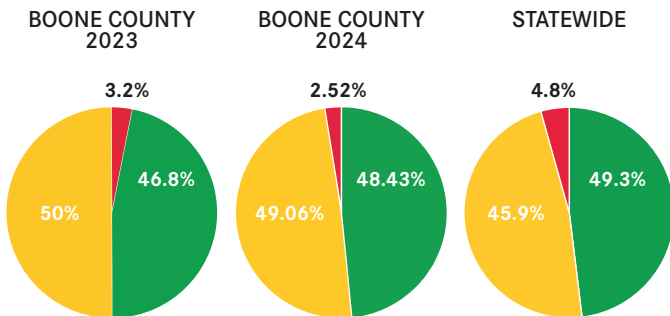
### DECK RATINGS



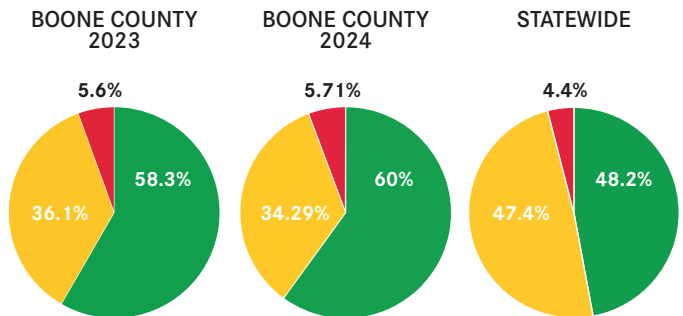
### SUBSTRUCTURE



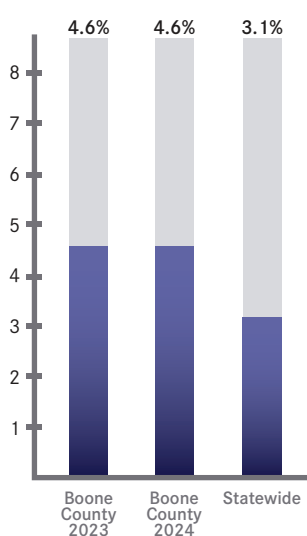
### SUPERSTRUCTURE



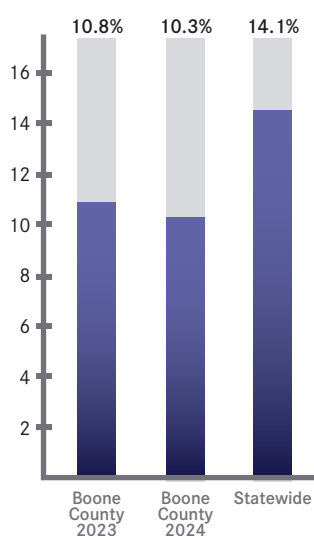
### CULVERTS



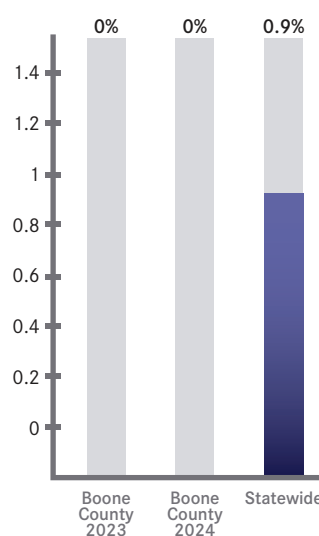
### SCOUR CRITICAL BRIDGES



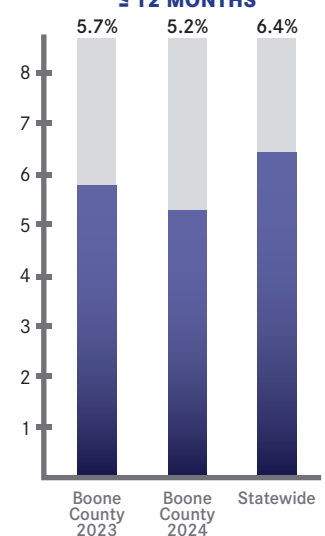
### POSTED FOR LOAD



### CLOSED BRIDGES



### INSPECTION FREQUENCY ≤ 12 MONTHS





## 2024 MAINTENANCE



### NEW, REPLACED, OR REHABILITATED BRIDGES 2021-2024

- Bridge 17
- Bridge 19
- Bridge 41
- Bridge 102
- Bridge 148
- Bridge 150
- Bridge 151
- Bridge 152
- Bridge 174
- Bridge 175
- Bridge 180
- Bridge 192
- Bridge 217
- Bridge 223
- Bridge 316
- Bridge 317

PRIORITY REHABILITATIONS			
Bridge Number	Unofficial Sufficiency Rating	Estimated Construction Cost	Anticipated Year of Improvement
44	71.5	\$404,000	2025
205	77.1	\$628,000	2025
113	74.2	\$162,000	2026
203	80.8	\$366,000	2026
23	78.9	\$91,000	2027
28	80.9	\$567,000	2027
135	80.3	\$458,000	2027

PRIORITY REPLACEMENTS			
Bridge Number	Unofficial Sufficiency Rating	Estimated Construction Cost	Anticipated Year of Improvement
84	51.8	\$1,453,000	2026
162	72	\$1,256,000	2026
70	51.9	\$1,731,000	2026
139	45.9	\$1,048,000	2027
61	59.7	\$2,760,000	2027

## BRIDGE INSPECTION TEAM



**Joe Clark, PE**  
Project Manager  
& Team Leader



**Bailey Spear, EI**  
Team Leader



**Howard Clark**  
Team Member



**Mike Peterson, PE**  
Load Rating Engineer



**Kyle Bacon, EI**  
Load Rating Engineer

# CY2024 Annual Report



## **Boone County Community Corrections Annual Report**

Michael Nance, Executive Director



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# Boone County Community Corrections – CY2024 Annual Report

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## Agency Information

### Agency Description

Boone County Community Corrections provides several community-based programs that strive to provide evidence-based programming to individuals in our local criminal justice system and individuals transitioning from the Indiana Department of Corrections.

**Boone County Community Corrections**  
127 W Main Street, Suite 200  
Lebanon, IN 46052

**765-482-2484**  
**Fax: 765-483-4414**

**Executive Director**  
**Michael D. Nance**  
[mnance@co.boone.in.us](mailto:mnance@co.boone.in.us)

**Assistant Director**  
**Ashley McClure**  
[amcclure@co.boone.in.us](mailto:amcclure@co.boone.in.us)

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**Director of Residential Services**  
**Annette Bowden**  
[abowden@co.boone.in.us](mailto:abowden@co.boone.in.us)

**Pretrial Coordinator**  
**Leonard Stepp**  
[lstepp@co.boone.in.us](mailto:lstepp@co.boone.in.us)

**Program Coordinator**  
**Katie DeVries**  
[kdevries@co.boone.in.us](mailto:kdevries@co.boone.in.us)



# Mission and Vision Statement

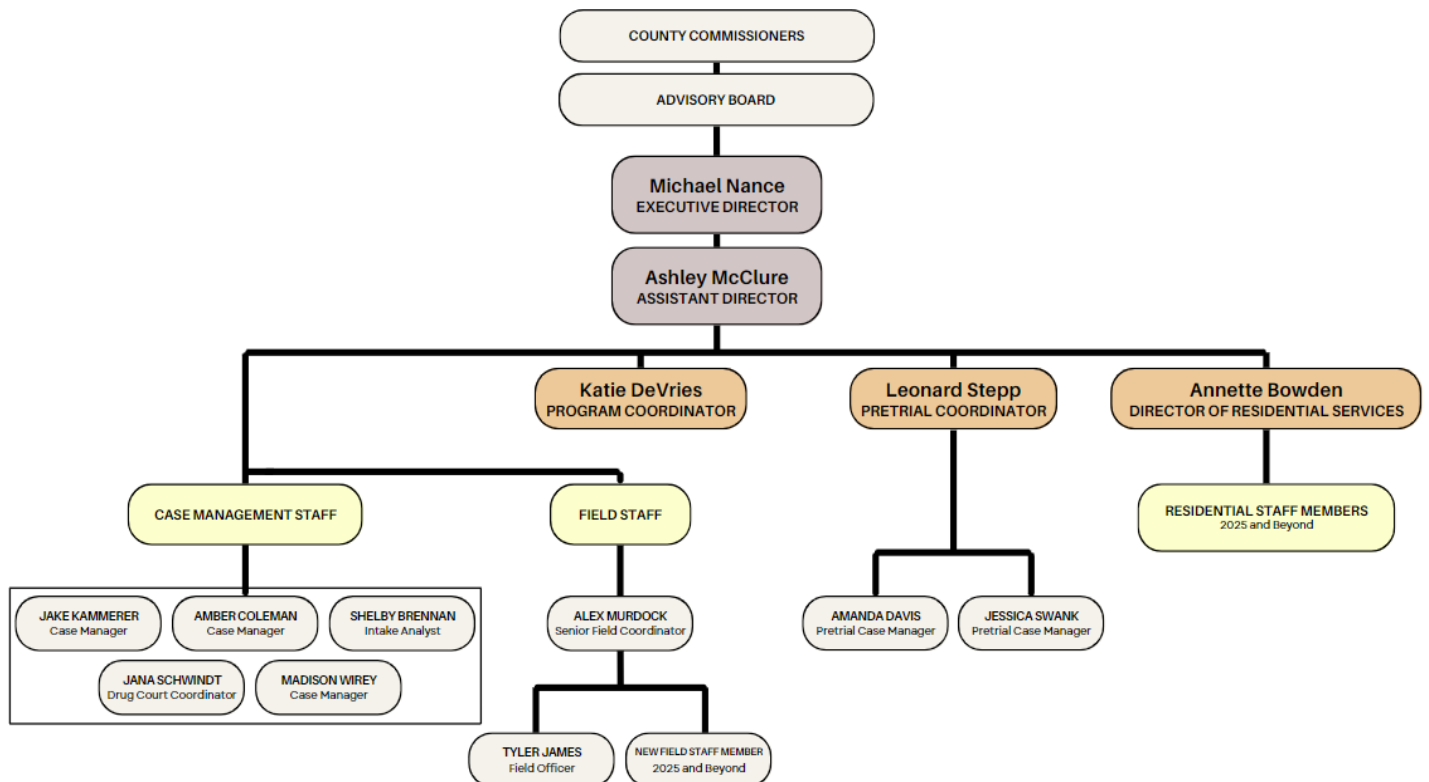
The Boone County Community Corrections mission is to increase public safety by providing a cost-effective community-based alternative to incarceration by utilizing effective evaluation to determine an appropriate level of evidence-based intensive programming for adult and juvenile clients to motivate the client towards positive citizenship.

Boone County Community Corrections will be a leader in effective supervision and successful rehabilitation of correctional participants and will be recognized for the passion of its staff and partners by providing innovative technology and programs while improving public safety.

## Organizational Chart

### BOONE COUNTY COMMUNITY CORRECTIONS

#### Organizational Chart



# CY2024 Agency Information

## Advisory Board Members

In order to comply with IC 11-12-2-2, BCCC has the following advisory board members:

<u>Title</u>	<u>Name</u>	<u>Organization</u>	<u>Board Position</u>
Director	Matt Wilson	Boone Co. Mentoring	President
Asst. Chief	Justin Culp	Probation	Vice-President
Judge	Matthew Kincaid	Superior Court I	Member
Judge	Bruce Petit	Superior Court II	Member
Judge	Lori Schein	Circuit Court	Member
Sheriff	Tony Harris	Sheriff's Office	Member
Prosecutor	Kent Eastwood	Prosecutor's Office	Member
DCS Director	Nobuhle Harding	Dept. Child Services	Member
City Executive	Matt Gentry	Mayor of Lebanon	Member
County Council	Jennifer Hostetter	County Council	Member
Pauper Council	Riley Parr	Attorney	Member
Chief	Steve Owens	Adult Probation	Member
Educational Administrator	Mark Butler	Lebanon Schools	Member
Private Correctional Facility	N/A	N/A	N/A
Mental Health Administrator	Dianna Huddleston	Aspire	Member
Ex-Offender	Brian Tharp		Member
Lay Person	Lynette Clark	Inwell	Member
Lay Person	Amber Rust	Freedom Church	Member
Lay Person	Kari Ragsdale	Retired Probation Officer	Member
Lay Person	Nancy Hendrickson	Jail Education	Member
Lay Person	David Truitt	Attorney	Member
Board Secretary	Ashley McClure	Community Corrections	Non-Voting

## County Commissioners

\*County Commissioners from CY2024 are listed, CY2025 Commissioners have changed and that will be reflected in CY2025 Annual Report

Donald Lawson, [dlawson@co.boone.in.us](mailto:dlawson@co.boone.in.us); Jeff Wolfe, [jwolfe@co.boone.in.us](mailto:jwolfe@co.boone.in.us); Tim Beyer, [tbeyer@co.boone.in.us](mailto:tbeyer@co.boone.in.us)

# Program Population and Annual Overview

## Total Number of Clients on Community Corrections Supervision *Three Year Trend*

	CY2022	CY2023	CY2024
<b>Total Participants Served*</b>	<b>1283</b>	<b>1390</b>	<b>1642</b>
<i>Home Detention</i>	210	225	243
<i>Work Release</i>	15	27	0
<i>Community Transition Program</i>	5	2	4
<i>Felony Diversion</i>	72	67	61
<i>Alcohol Monitoring</i>	2	1	1
<i>Specialized Driving Privileges</i>	77	67	79
<i>Pretrial</i>	902	998	1241
<i>Drug Court</i>	N/A	3	13

\*Individuals may be less than component totals due to dual supervision and transfers.

-N/A indicates data was not collected, and/or numbers were significantly impacted due to construction of the new Justice Center which includes significant impact on Work Release.

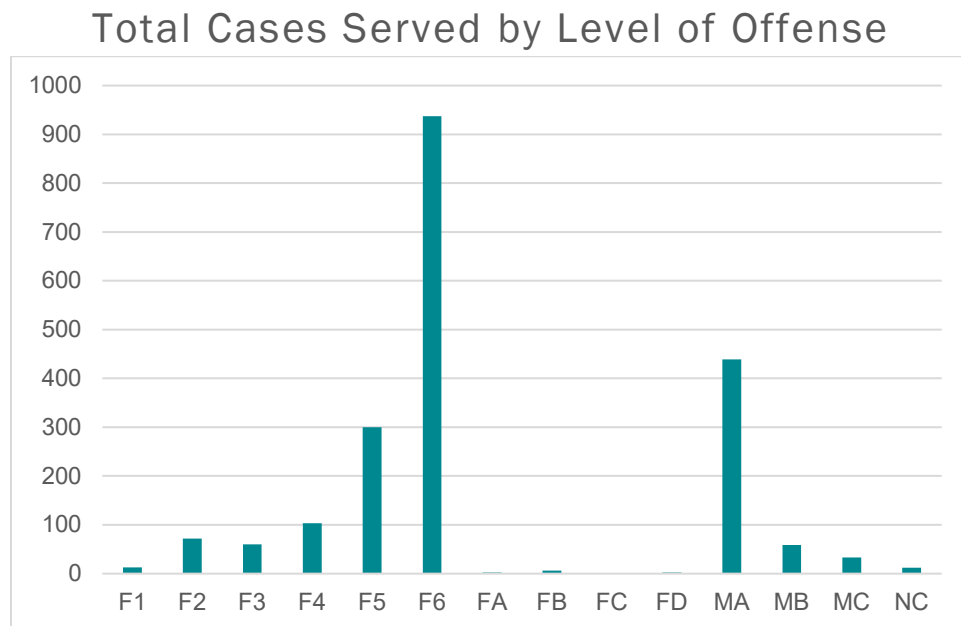
Community Corrections continues to experience annual growth across the majority of programs offered.

Both the Drug Court and Pretrial programs were certified in 2024 and continue to grow in participant numbers each year. Drug Court cases are high risk/high need and will traditionally be no more than 10-15 participants in the program at a time due to the supervision requirements they adhere to.

In order to facilitate the Drug Court program as best as possible, a Drug Court Coordinator will be appointed in 2025 who will solely serve the Drug Court program. Additionally, this individual has a professional goal of advocating for a mental health court program to be established to serve clients who are not able to be properly served in the Drug Court curriculum. Over a year of implementing Drug Court, the team has discovered that there is a significant need for more mental health services in the community.

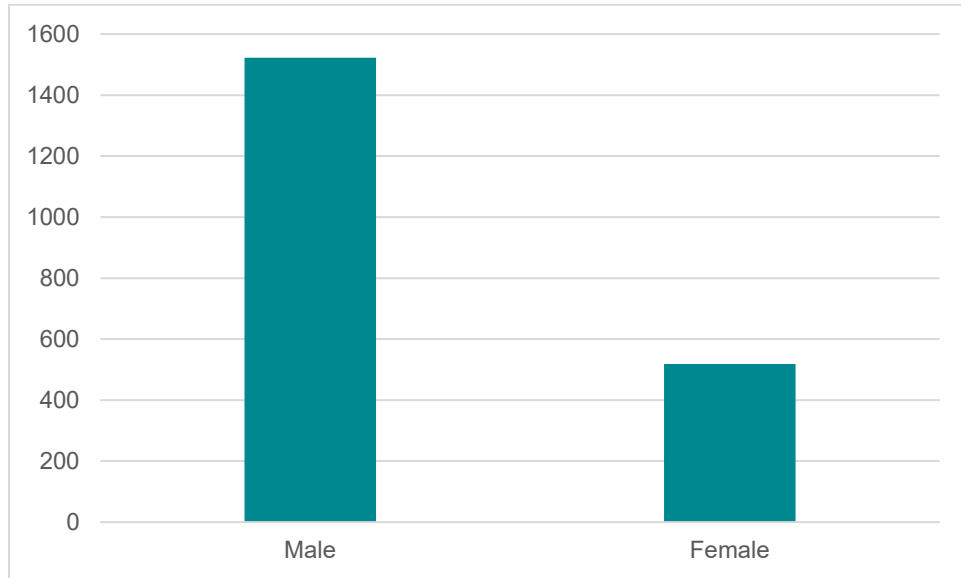
Unfortunately, Work Release continues to be closed for an indefinite period of time due to ongoing construction at the Boone County Jail and pending Boone County Justice Center. Throughout 2024, the Director of Residential Services traveled to several other certified Work Release facilities to observe, consult, and learn what works for other Indiana jurisdictions. In addition to their observation, they also built policies, procedures, training materials, and other necessary documentation to prepare for the potential opening of the Residential Center (formerly known as Work Release) in 2025.

## CY2024 Demographic Data

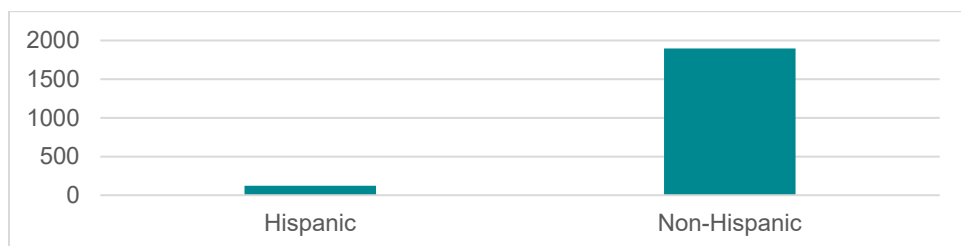
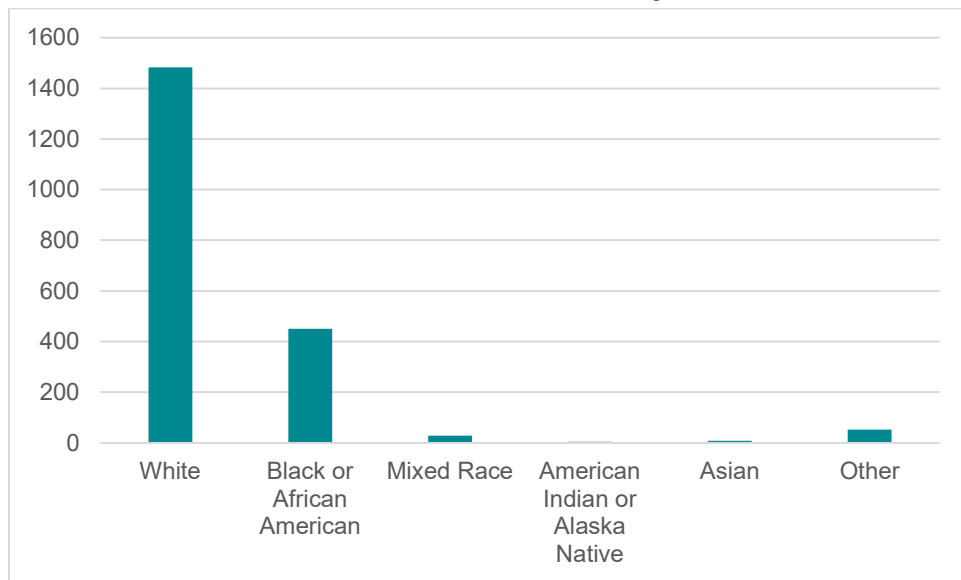


\*NC indicates there was no charge applicable, and these individuals were assigned to a specialized driving privilege that did not result from criminal charges.

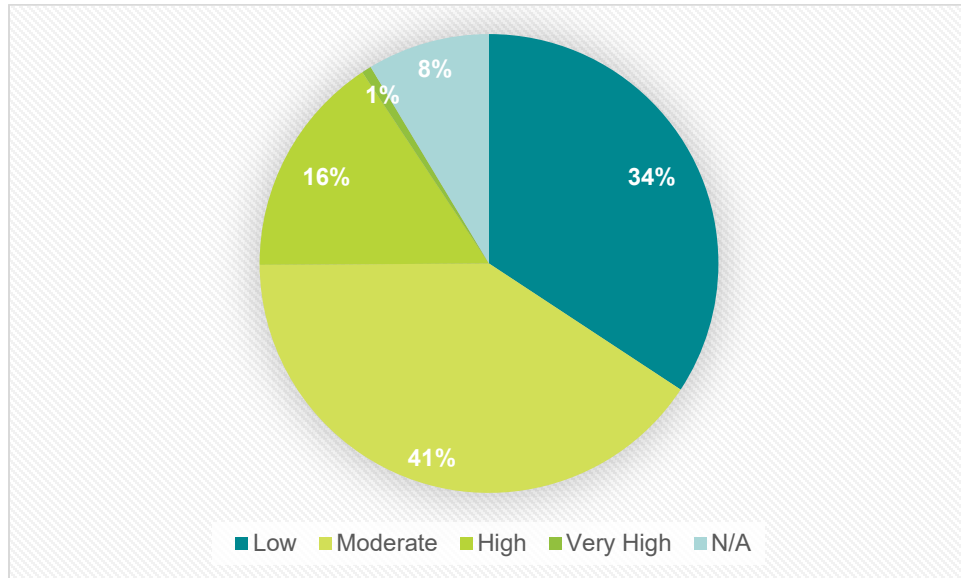
### Total Cases Served by Gender



### Total Cases Served by Race



## Total Cases Served by Risk Level





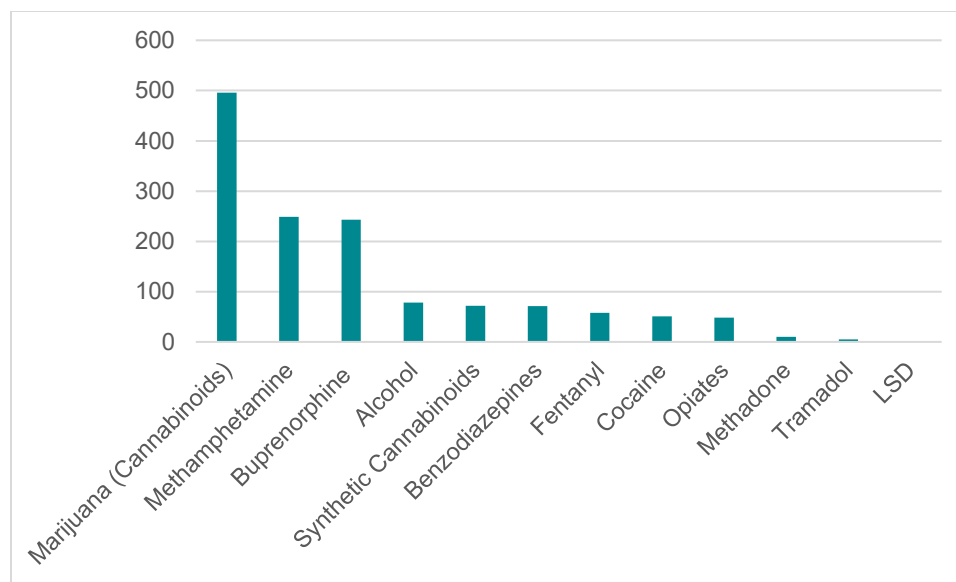
# CY2024 Drug Testing Analysis

Throughout 2024, Boone County Community Corrections and Probation collected approximately 3,969 drug screens.

Of those drug tests, approximately 1,465 tests resulted positive indicating an overall positive drug testing rate of 37% for individuals on any community supervision program in Boone County. This is consistent with last year's data.

In 2024, staff were focused on reporting drug testing refusals and diluted screens. There were 39 recorded instances of individuals refusing or tampering with their drug testing results by diluting their sample(s).

## Most Commonly Used Substances



Drug testing in 2024 remains consistent with previous data collected in 2023. Marijuana continues to be the most common substance that individuals test positive for, followed by methamphetamine and buprenorphine (suboxone).

Individuals on this chart that are positive for buprenorphine do not have an active prescription recorded in our database. This number has significantly increased in 2024 and the Quality and Compliance Coordinator will work with staff to ensure this is accurate information and being recorded appropriately.

In 2024, Community Corrections and Probation were able to test for Synthetic Cannabinoids which was a commonly used substance. Otherwise, data for 2024 has mostly unchanged from 2023 in regards to Drug testing.

# CY2024 Total Cost Savings

<u>Program</u>	<u>Annual Cost Savings for CY2024</u>
Pretrial	\$7,627,730.98
Home Detention	\$1,750,605.10
Felony Diversion	\$621,784.43
Drug Court	\$117,321.35
CTP	\$9,417.19
<b>Total</b>	<b>\$10,126,859.05</b>

## Grant and County General Funds Received

County General – \$484,766.00

DOC Grant - \$557,795.00

OCS Grant - \$396,979.00

Total - \$1,439,540.00

## Savings less Grant and County (tax) dollars CY 2024

\$8,687,319.05

Project Income Received - \$558,783.13

Project Income Disbursed - \$545,719.95

Project Income Balance 1/1/24 - \$531,306.53

Project Income Balance 12/31/24 - \$544.369.71

# CY2024 Budget Information

## Project Income Analysis

Boone County Community Corrections staff continued to prioritize the collection of project income in 2024. Staff continues to use evidence-based approaches to motivate clients to pay towards their user fees. Clients are provided with multiple opportunities throughout the year to earn additional incentive time by complying with their requirements to stay current on program fees. In 2024, BCCC was able to operate a nearly completely balanced budget. BCCC spent less project income than was earned this year; this will allow savings for future project income needs to be met.

## Project Income Future Use, Action Plan

As 2024 concludes, all focus for Boone County Community Corrections is looking ahead to the opening of our new office and Residential Center located on the Justice Campus. Project Income will need to be budgeted wisely to ensure that needs at the Justice Campus can be met. BCCC has traditionally been able to conduct all operations except for physical space and employee insurance without reliance on any county dollars. However, due to the number of staff needed for the Justice Campus, in 2025 BCCC will have five staff members paid from Jail LIT dollars. After 2025 it is the plan and hope of the Executive Director that any additional staff will be able to be funded by future project income dollars generated by Residential clients. There may also be additional dollars made available by the DOC for this specific purpose.

Physical space needs should be met by the Justice Campus for many years to come. That will allow Project Income dollars to be spent on needs such as staff or other staff needs. Due to the growing participant numbers, our field staff has grown and will continue to grow. Field staff are instrumental in holding clients accountable. Field staff will require additional vehicles as well as case management staff to be able to travel to and from the Justice Campus. BCCC will continue to purchase any of these types of tools from our Project Income fees as well as pay for all fuel from Project Income. This process allows our staff to perform their jobs at an optimal level without the County incurring any cost for vehicles or fuel.

A portion of the Project Income balance should be retained annually to protect the department in the event of grant money ceasing. This would allow the department to function for a short period of time while the County determined how to proceed financially.

# Home Detention Program

## Description and Target Population

Boone County Community Corrections Home Detention program serves adult male and female clients who are one or more of the following:

1. Serving an executed jail/IDOC sentence
2. Serving executed time as a result of a probation violation
3. Placed on Home Detention as a term of Probation
4. Placed on Home Detention as a term of drug court.

This program targets moderate to high risk offenders convicted of any Level 2 – Level 6 felonies, with the exception of any low risk or low offense client who is placed on Home Detention by a Court Order.

Home Detention is also utilized to monitor male and female juvenile offenders at the request of the Court as an alternative to juvenile detention.

Clients are monitored using Electronic Monitoring GPS equipment that provides 24/7 monitoring and tracking abilities. Both field staff and case managers are responsible for reviewing client movements to ensure victim safety, public safety, and adherence to program rules. Clients receive differing intensities of field and case management contacts, dosage hours, and drug testing based upon their risk level and individual responsivity factors.

All moderate, high, and very high risk clients who are on the program for longer than 90 days will also have a case plan created to target their individual needs. Referrals to evidence-based programming are made by the case manager which includes treatment, peer support groups, employment interventions, and other community-based services.



## CY2024 Completion Rates

Completed	Released to Probation	Did Not Complete	Technical Violation	New Charge	Absconded	Death
100	6	9	11	1	5	1

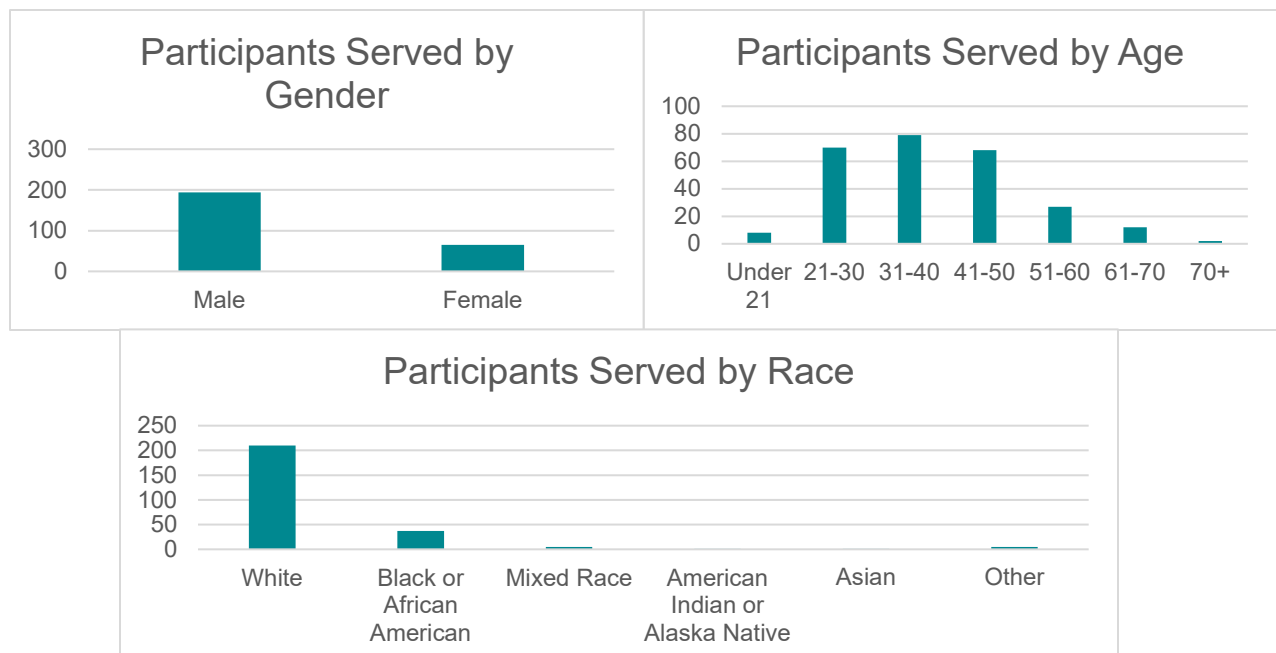
**In CY2024, Home Detention had a successful completion rate of approximately 84%**

This is an increase from the previous year which is indicative of adherence to evidence-based practices and providing positive change per our Mission Statement.

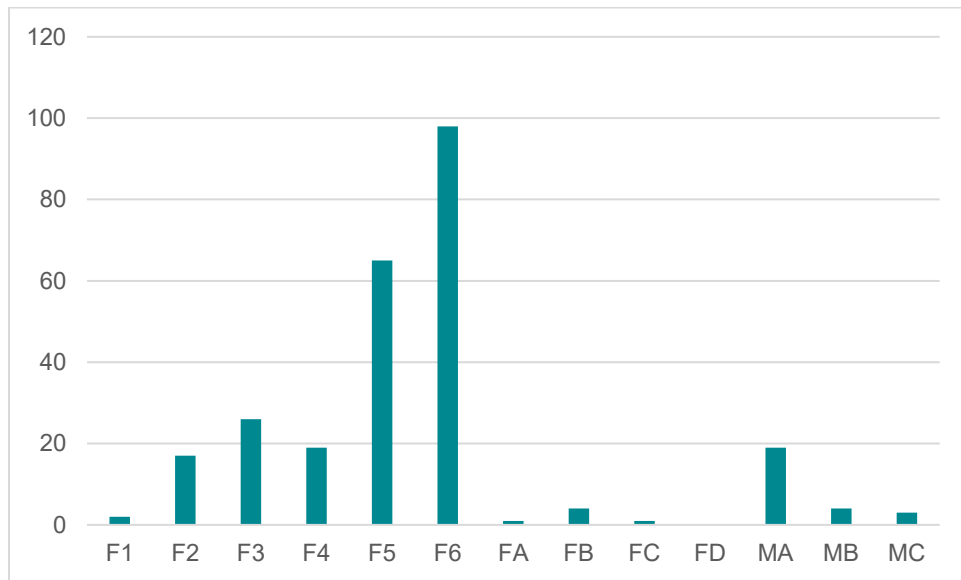
## CY2024 Home Detention Violations Filed

In CY2024, there were approximately 46 individuals that had a violation of Community Corrections filed in their case which resulted in approximately 139 violations being filed total.

## CY2024 Demographic Information



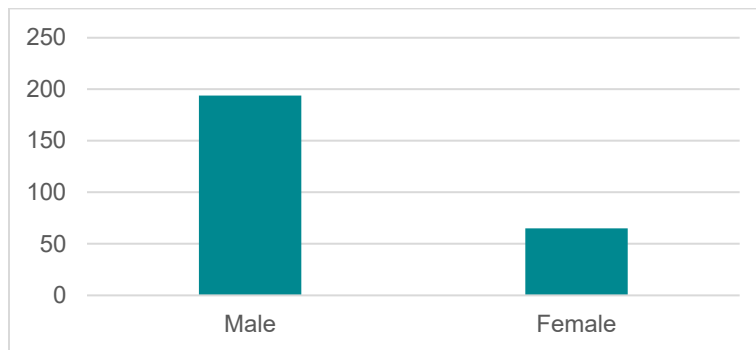
## CY2024 Participants by Offense Level



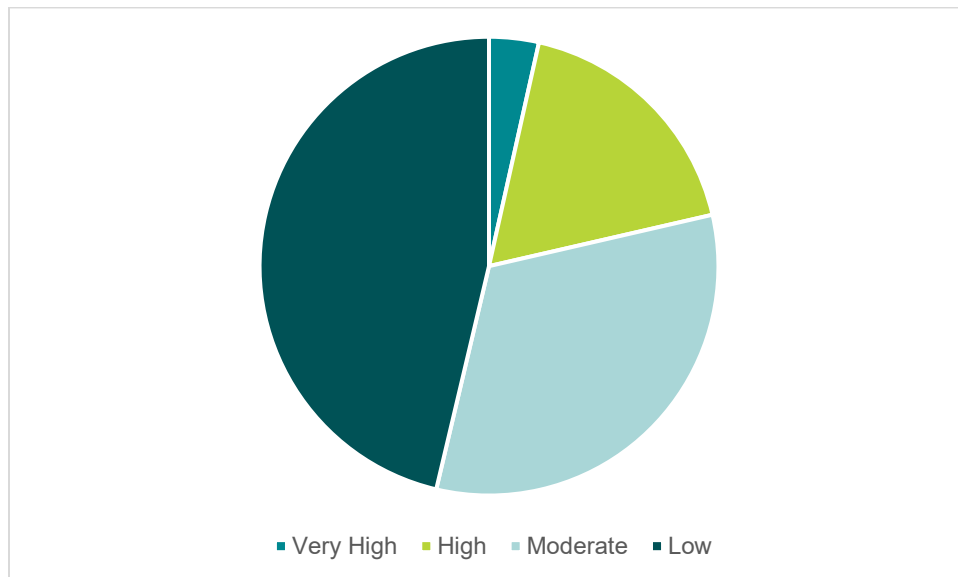
## CY2024 Participants by Offense Type

<b>Offense Category</b>	<b># of Individuals Supervised</b>
<b>Possession of Drug/Syringe</b>	52
<b>Dealing Drug(s)</b>	39
<b>Operating a Vehicle While Intoxicated</b>	37
<b>Theft/Auto Theft/Conversion</b>	20
<b>Battery / Domestic Battery</b>	18
<b>Sex Offense(s)</b>	15
<b>Unlawful Firearm Possessions</b>	13
<b>Robbery / Burglary</b>	13
<b>Driving While Suspended / HTV</b>	8
<b>Criminal Mischief</b>	2
<b>Neglect of a Dependent</b>	2
<b>Providing Alcohol to Minors</b>	2
<b>Non-Support of a Dependent</b>	1
<b>Forgery</b>	1
<b>False Government ID</b>	1
<b>Promoting Prostitution</b>	1
<b>Corrupt Business Influence</b>	1

## Home Detention Participants by Gender



## CY2024 IRAS Analysis



## CY2024 Program Cost Savings

Average Length of Stay	<b>129.98 (Post Conviction) + 169 (Pretrial)</b>
Current cost per day (IDOC)	\$52.61
<b>Approximate Tax Savings<sup>1</sup></b>	<b>\$1,750,605.10</b>

<sup>1</sup> Total # of participants served x cost per day x average length of stay

## HD Cost Savings Trend

CY2022	CY2023	CY2024
\$1,623,960.21	\$1,671,410.20	\$1,750,605.10

Compared to years past, there is an increase of approximately 4.7% CY2023 to CY2024 in cost savings and an increase of approximately 7.7% CY2022 to CY2024.

# Work Release Program

In CY2024, due to construction happening at the Boone County Jail, work release was inoperable.

Boone County Community Corrections anticipates the opening of a new Justice Center in CY2025, and with that we are anticipating a Residential Facility that can serve both male and female clients. Work Release will no longer be referred to as Work Release, but rather the Residential Program/Residential Facility/etc.

In anticipation of this new program, a Director of Residential Services was appointed to build a policy and procedure manual, relevant forms for a new center, put together staff training and supervision material, as well as shadow other Residential Programs in the State to determine how best to open and operate a full Residential Center sometime in CY2025.

Due to not having a Work Release / Residential facility operable in CY2024, no data was collected.



# Pretrial Program

## Description and Target Population

Boone County Pretrial program is built to supervise individuals who are released under pretrial supervision and have been Ordered by the Courts with specific reporting requirements. Community Corrections' staff are responsible for supervising these individuals by Court Order. Reporting requirements may include daily/weekly/monthly reporting in-person to a case manager, pretrial GPS monitoring, random drug testing, phone or email reporting, receiving text reminders of upcoming Court hearings and appointments, and treatment engagement.

In CY2024, the Boone County Pretrial Program became a certified program under the Office of Court Services which was a significant accomplishment made by Pretrial staff and the steering committee.

Overall, the pretrial program continues to rapidly grow each year and is able to obtain high successful completion rates and secures significant tax savings for the county by keeping individuals out of jail while they await their criminal trial proceedings.

## CY2024 Completion Rates

Completed	Absconded	Deceased	Unsuccessful Termination
582	15	5	1

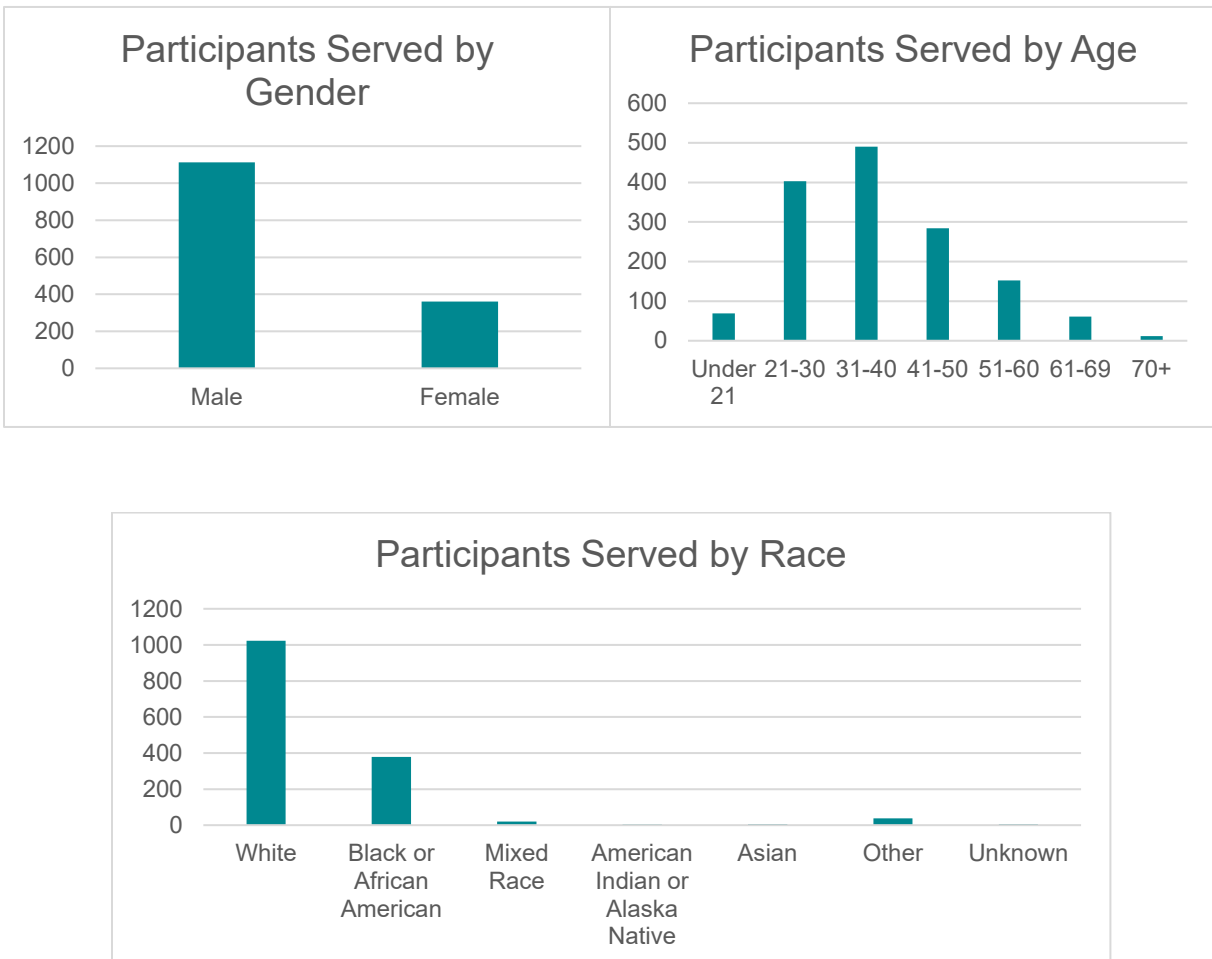
In CY2024, the pretrial program had a completion rate of approximately 96% which is a phenomenal accomplishment. This is an increase of approximately 7% compared to CY2023.

Additionally, pretrial reduced their violations filed by almost 50% from CY2023 to CY2024 while obtaining their certification status from IOCS.

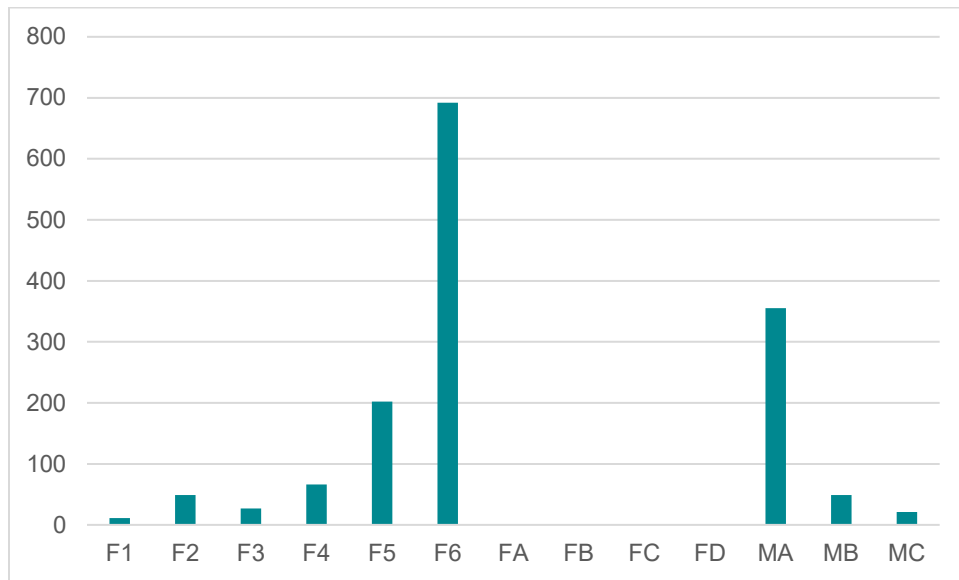
## CY2024 Pretrial Violations Filed

In CY2024, there were approximately 147 individuals that had a violation of pretrial filed in their case(s) which resulted in approximately 227 violations being filed total.

## CY2024 Demographic Information



## CY2024 Participants by Offense Level

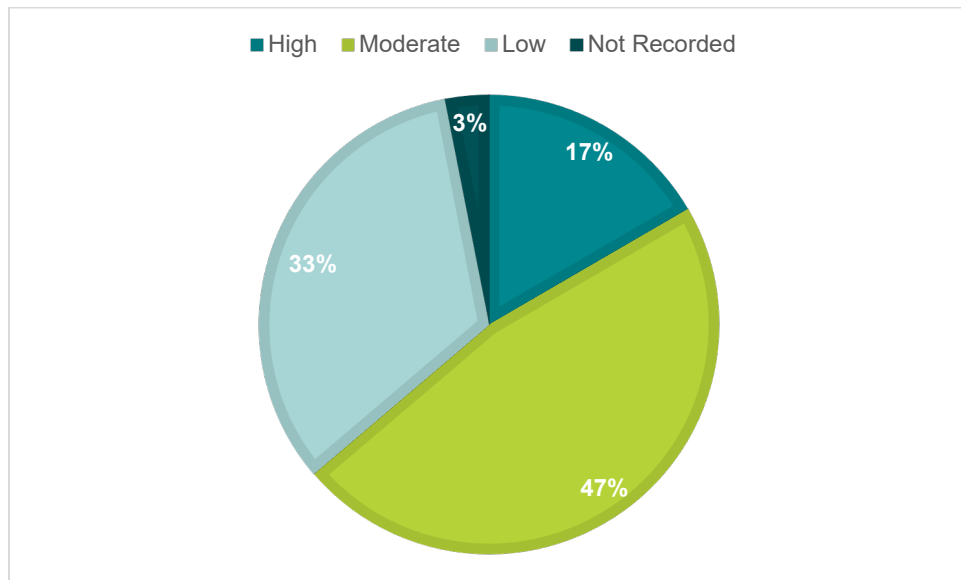


## CY2024 Participants by Offense Type

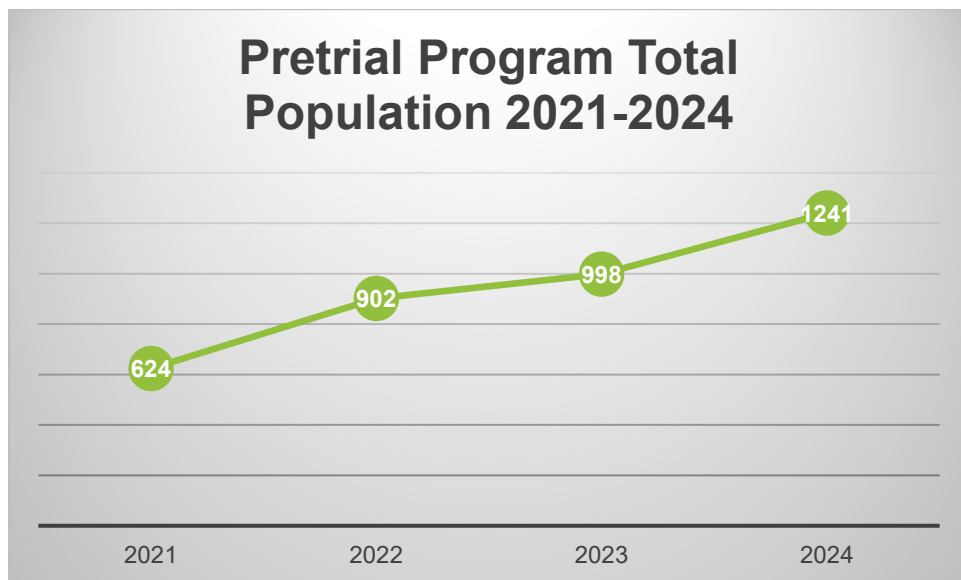
<b>Controlled Substances</b>	351
<b>Person</b>	324
<b>Motor Vehicle</b>	220
<b>Property</b>	187
<b>Public Administration</b>	127
<b>Public Health</b>	89
<b>Weapons</b>	64
<b>Miscellaneous</b>	62
<b>Other</b>	42
<b>Alcohol</b>	7
<b>Obscenity</b>	0

Number of offenses are higher than component totals due to individuals having multiple criminal charges under one cause number/multiple cause numbers.

## CY2024 IRAS Analysis



## Three Year Program Growth Trend



## CY2024 Program Cost Savings

Average Length of Stay	Varies by Level of Supervision
Current cost per day (BCJ)	\$37.50
<b>Approximate Tax Savings<sup>2</sup></b>	<b>\$ 7,627,730.98</b>

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<sup>2</sup> Total # of participants served x cost per day x average length of stay

# Drug Court

## Description and Target Population

Boone County Community Corrections' Drug Court is a collaborative program through Boone County Circuit Court to serve high risk/high need individuals who do not have violent tendencies and are unable to successfully complete other types of community supervision due to non-compliance by way of substance abuse.

Drug Court is voluntary, meaning the referred potential participant must agree to participate in the program during the screening process where they are advised of the intensity and level of commitment the program requires.

The incentive for completing Drug Court ranges from the participant having a violation dismissed, significantly less probation supervision time upon Drug Court completion, waived executed time, or having their charges dismissed. If a participant is unable to successfully complete Drug Court, they will be sent to either the Boone County Jail or Department of Corrections to serve the balance of their original sentence.

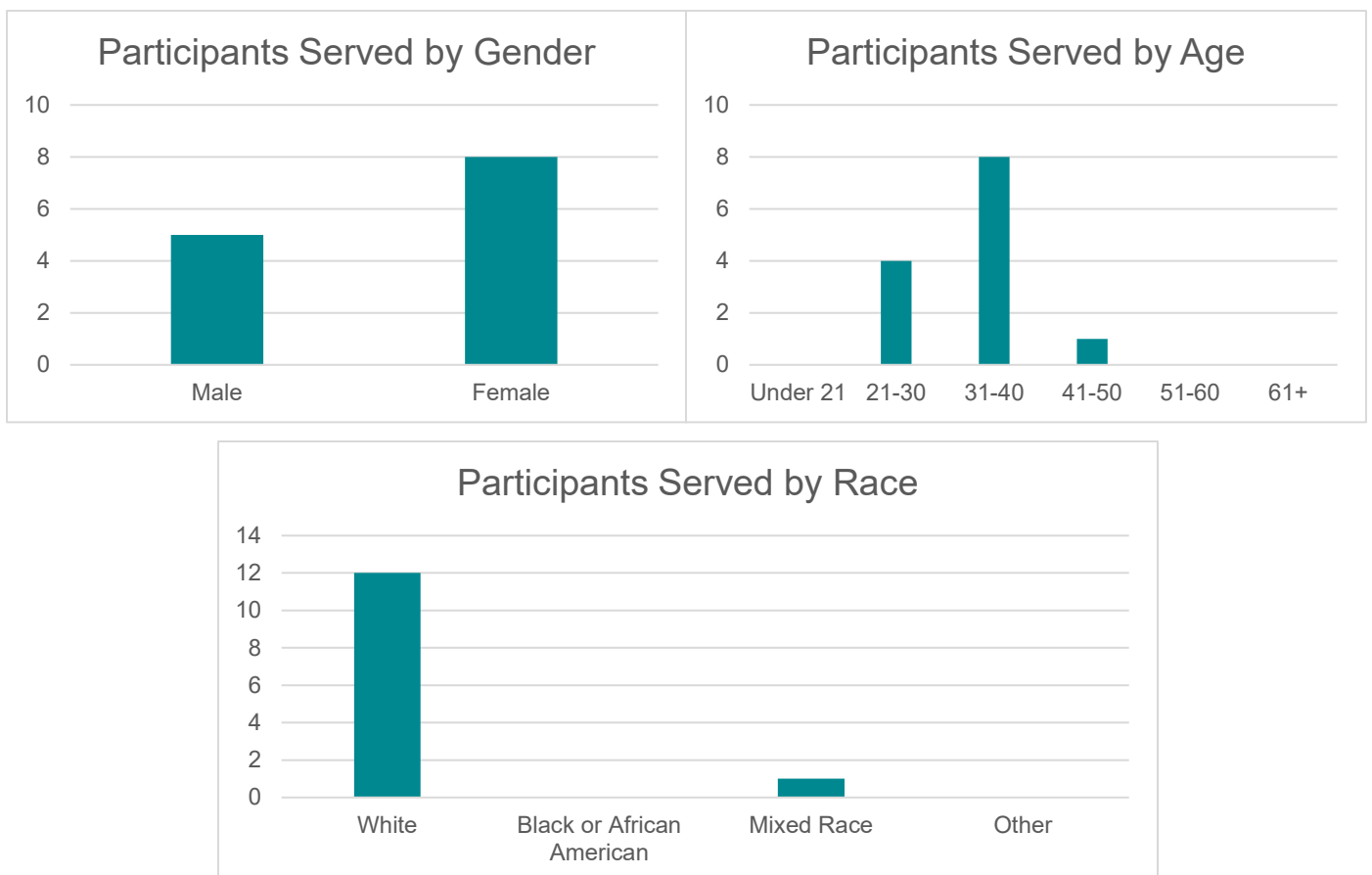
Drug Court operates under Circuit Court Judge Lori Schein and the program is comprised of collaboration by the following agencies: Boone County Community Corrections, Boone County Probation, Boone County Prosecutor's Office, Boone County Sheriff's Office, Zionsville Police Department, Aspire Indiana, Integrative Wellness, and local Defense Attorney Riley Parr. All participant supervision is conducted by Boone County Community Corrections.

Participants are moderate, high, or very high risk and have a significant substance abuse issue and their case management heavily coincides with their individualized treatment plan. In earlier phases, participants are seen weekly and are on electronic monitoring and as they progress through phases, their supervision gets less intense and allows them to apply their learned life skills and coping skills under the accountability and guidance of the Drug Court team.

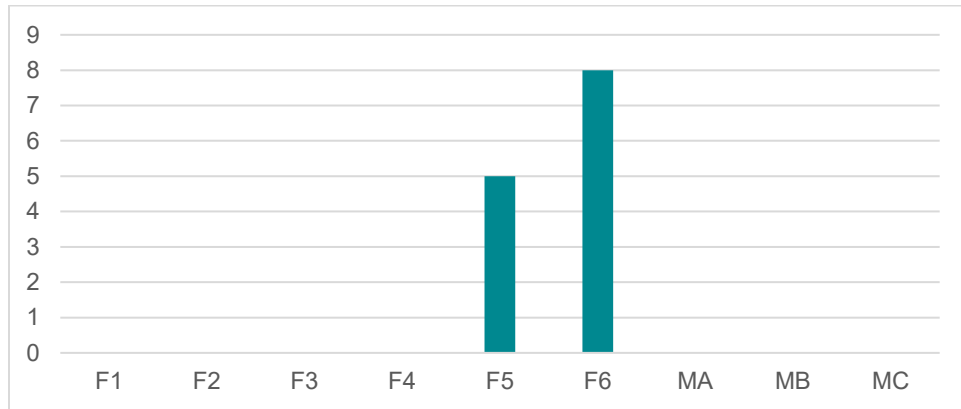
Drug Court received full certification from the Indiana Office of Court Services in CY2024 and continues to grow.

Due to the length of the program, there are no successful completion rates to report as it takes 18-24 months for participants to graduate and therefore successfully complete the program. Unfortunately, the Drug Court program decided to terminate four individuals from the program in CY2024.

## CY2024 Demographic Information



## CY2024 Participants by Offense Level

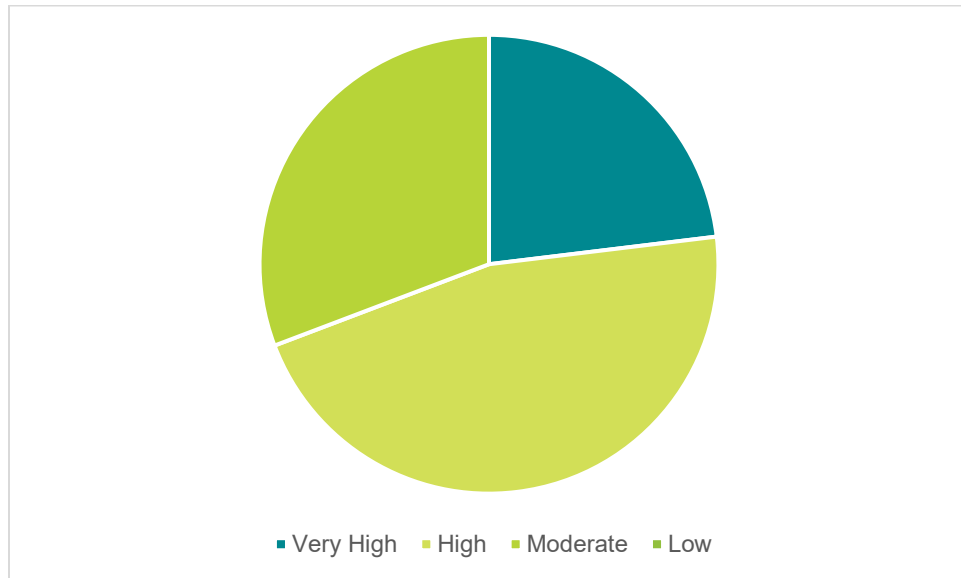


## CY2024 Participants by Offense Type

Possession of Methamphetamine	6
Possession of a Narcotic Drug	3
Operating a Vehicle While Intoxicated	1
Neglect of a Dependent	1
Domestic Batter	1
Burglary	1



## CY2024 IRAS Analysis



## CY2024 Program Cost Savings

Average Length of Stay	171.54
Current cost per day (IDOC)	\$52.61
Approximate Tax Savings <sup>3</sup>	\$117,321.35

<sup>3</sup> Total # of participants served x cost per day x average length of stay

# Specialized Driving Privileges

## Description and Target Population

Boone County Community Correction's Specialized Driving Privilege serves adult male and female clients who are eligible for Specialized Driving Privileges per the Court.

Clients are referred to Total Court Services in order to have an ignition interlock installed, while clients are monitored using progress reports generated by Total Court Services. Any violations of an SDP Order are reviewed by a case manager and forwarded for review to the Prosecutor's Office.

## CY2024 Total Clients Served

In CY2024, Boone County Community Corrections served 79 clients in the Specialized Driving Privilege program. Clients were placed on a Specialized Driving Privilege for an average of 167.18 days in CY2024.

# Felony Diversion

## Description and Target Population

Clients who qualify for Felony Diversion through the Prosecutor's Office are supervised by Community Corrections staff. This program serves clients who have committed low level and/or non-violent felonies who are typically low to moderate risk. Additionally, clients typically must have no or an extremely limited criminal history to qualify for the program. If a client can complete the program by complying with the terms of their Order and supervision, then the client may have their felony dismissed at the end of their supervision.

Having a felony dismissed opens several doors for clients, including but not limited to housing, education, and employment opportunities. This will ideally allow these clients to build a more productive and pro-social role within society.

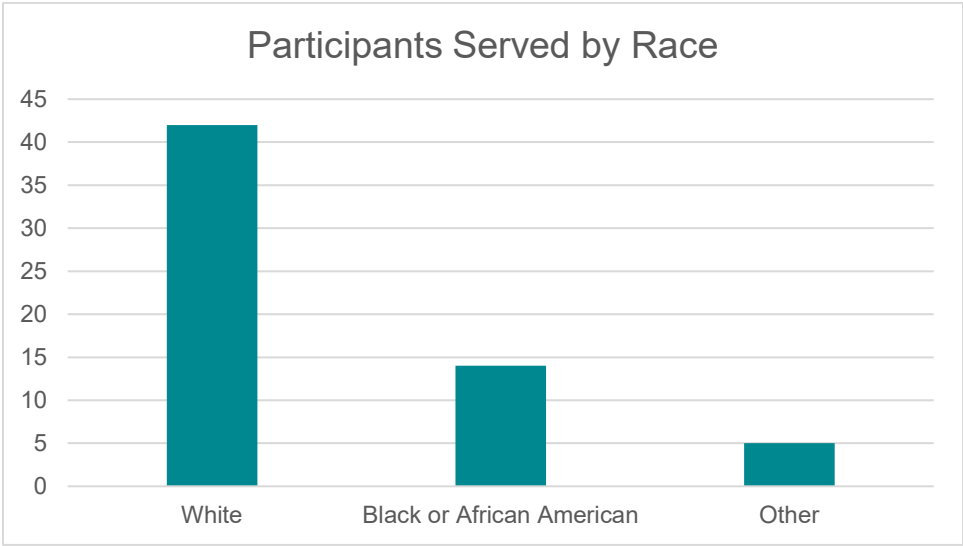
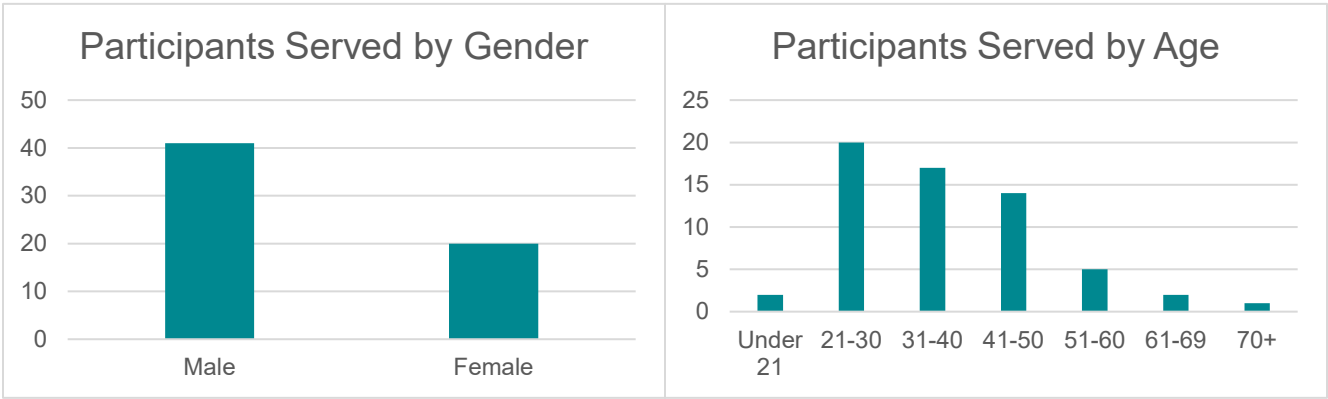
Felony Diversion program participants are assigned a case manager and may be referred to community-based resources for substance abuse, anger management, or other therapeutical services.

## CY2024 Completion Rates

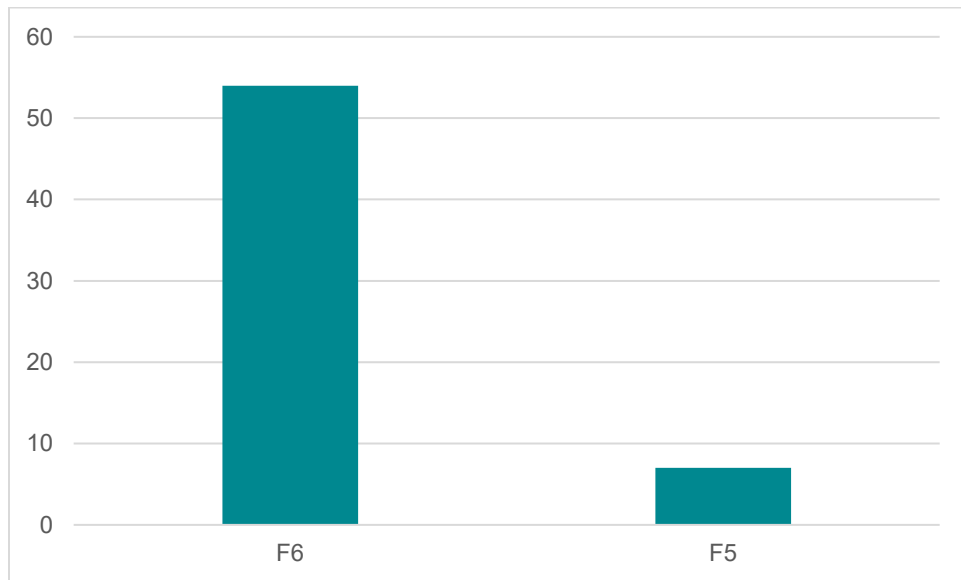
In CY2024, BCCC served a total of 61 clients on the Felony Diversion Program.

Completed	Did Not Complete
30	9

# CY2024 Demographic Information



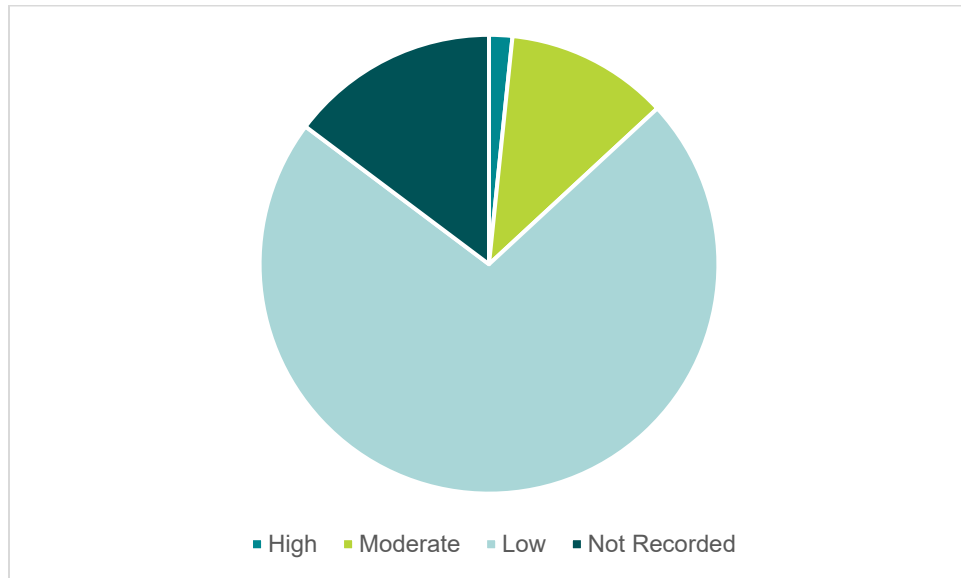
## CY2024 Participants by Offense Level



## CY2024 Participants by Offense Type

Person	20
Property	13
Controlled Substances	20
Public Administration	4
Miscellaneous	1
Public Health	1
Other	2

## CY2024 IRAS Analysis



## CY2024 Program Cost Savings

Average Length of Stay	193.75
Current cost per day (IDOC)	\$52.61
Approximate Tax Savings <sup>4</sup>	\$621,784.43

<sup>4</sup> Total # of participants served x cost per day x average length of stay

# Community Transition Program (CTP)

## Description and Target Population

Boone County Community Correction's Community Transition Program (CTP) serves male and female adult offenders who are being released from the Indiana Department of Corrections to the CTP as described under IC 11-8-1-5.

The CTP statute allows counties to develop a program that assists offenders being released from the IDOC while utilizing supervision and programming that supports community safety and promotes offender rehabilitation.

CTP clients are placed on either Home Detention or GPS monitoring depending on their risk level and transportation situation. Due to the closure of Work Release, a very small amount of clients were accepted into the CTP program.

All CTP clients are given a case manager who completes a case plan that addresses goals relating to integrating safely back into society after being incarcerated.

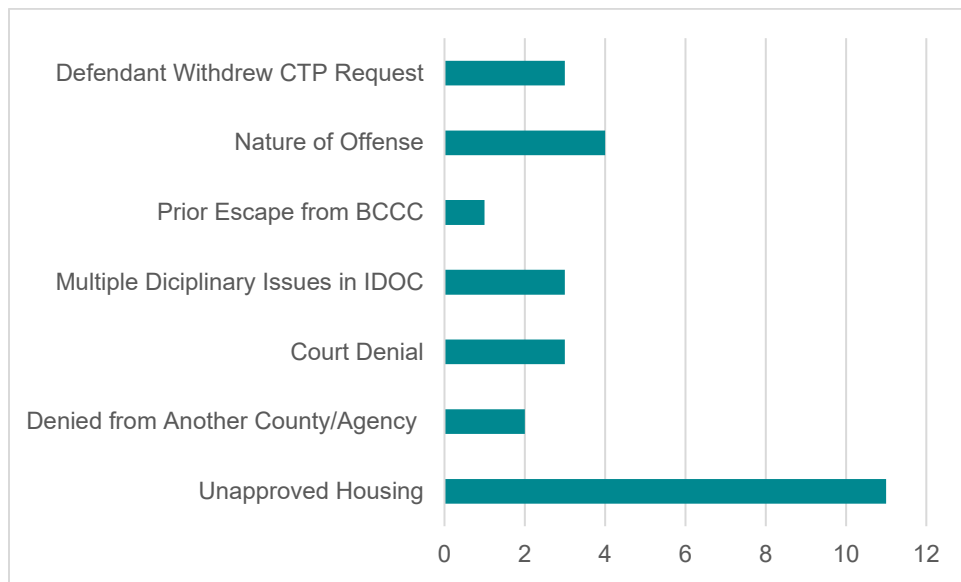
## CY2024 Completion Rates

Due to the ongoing closure of a Work Release/Residential Facility, BCCC continues to be unable to adequately supervise CTP requests sent to us by IDOC. The primary barrier for CTP requests is housing, and the secondary barrier is that their charge/crime is too violent for the Court to justify an early release to help them transition into the community. BCCC has a future model to utilize the residential facility and case management services to assist CTP clients in securing their own individual housing.

## CY2024 Acceptance and Denial Rates<sup>5</sup>

Approved	Approved and Placed on Program	Denied	Denied and Placed on Program
4	4	23	0

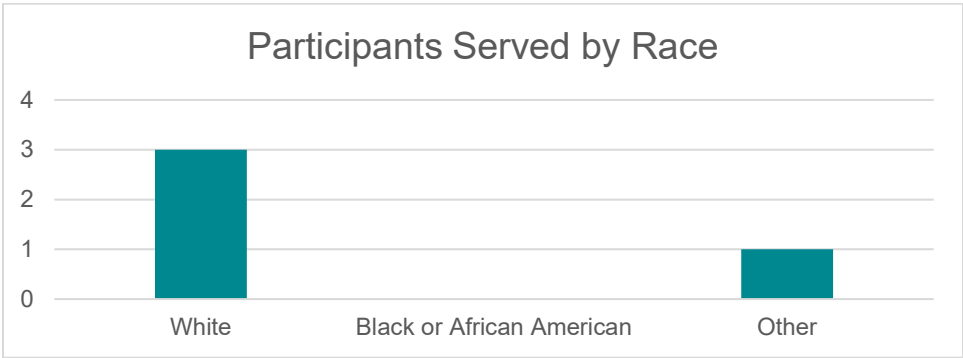
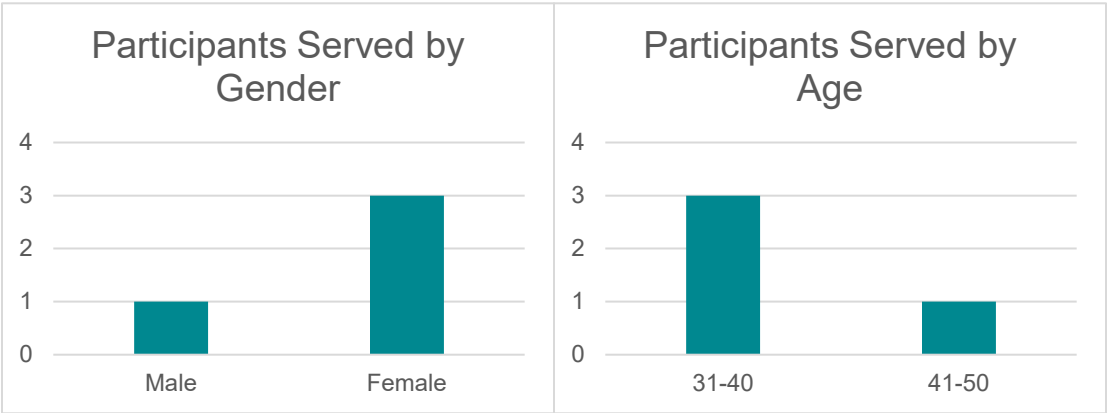
## CY2024 Denial Criteria



<sup>5</sup> Please note there was a total data loss for the entire county from August 21<sup>st</sup> to October 11<sup>th</sup>, so CTP applicant data recorded during that time is not considered in these calculations.



# CY2024 Demographic Information



# CY2024 Participants by Offense Level

F2	F3	F4	F6
1	1	1	1

## CY2024 Participants by Offense Type

<b>Dealing in Methamphetamine</b>	<b>2</b>
<b>Theft</b>	<b>1</b>
<b>Burglary</b>	<b>1</b>

## CY2024 IRAS Analysis

<b>High</b>	<b>Moderate</b>
<b>2</b>	<b>2</b>

## CY2024 Program Cost Savings

Average Length of Stay	<b>44.75</b>
Current cost per day (IDOC)	\$52.61
<b>Approximate Tax Savings<sup>6</sup></b>	<b>\$9,417.19</b>

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<sup>6</sup> Total # of participants served x cost per day x average length of stay

# Evidence-Based Practices

Boone County Community Corrections is committed to serving clients based off the Eight Principles of Effective Correctional Intervention.

## Asses Actuarial Risk/Need

Boone County Community Corrections has implemented the Indiana Risk Assessment System (IRAS). The department has 15 staff members who are certified to administer this assessment. All clients placed on Home Detention, Work Release, Community Transition Program, Drug Court, and Felony Diversion are assessed and case plans are developed for those who are moderate, high, or very high risk. All Pretrial clients are assessed using the Pretrial Release Tool (PAT). All clients are assessed in a timely manner and are reassessed annually.

## Enhance Intrinsic Motivation

Staff are encouraged to utilize and implement effective communication and motivational strategies, trainings, and techniques.

In CY2024, all staff – alongside Probation – underwent Motivational Interviewing training together with IOCS.

All staff are expected to attend the Justice Services Conference, the IACCAC Conference, the ICCADS Fall Conference, and various virtual trainings presented by the Indiana Office of Court Services, IDOC, etc.

In CY2024, staff completed approximately 382.25 hours of training with 231 of those hours having a focus in Evidence-Based Practices<sup>7</sup>.

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<sup>7</sup> Please note there was a total data loss for the entire county from August 21<sup>st</sup> to October 11<sup>th</sup>, so training data completed and recorded during that time is not considered in these calculations.

## Target Interventions

1. Risk Principle – Case managers prioritize high risk clients when implementing supervision and treatment resources.
2. Needs Principle – Case plans and appropriate evidence-based interventions are targeted to the client's most significant criminogenic need(s).
3. Responsivity Principle - To the best of their ability, case managers are responsive to temperament, learning style, motivation, culture, and gender when referring clients to programming.

All programs use their best efforts to keep higher risk clients from associating with lower risk clients.

All staff implement sanctions and incentives, and the department exceeds the 4:1 ratio of applying incentives to sanctions towards clients of all risk levels.

## CY2024 Incentives, Sanctions, and Interventions

Incentives		
Name	Number	Percentage
Free UDS	1871	<b>65%</b>
Verbal Praise	650	<b>22%</b>
Other Item	18	<b>.62%</b>
Increase in Activity/Privilege	15	<b>.52%</b>
Reduced Reporting	12	<b>.41%</b>
Extended Home Pass	4	<b>.13%</b>
Certificate	2	<b>.07%</b>
Social Praise	7	<b>.24%</b>
Positive Report to Court	1	<b>.03%</b>
Modification of Supervision Conditions	2	<b>.06%</b>
Gift Card	26	<b>.90%</b>
Court Cash (Drug Court)	153	<b>5.3%</b>
Court Cash Redemption (Drug Court)	12	<b>.41%</b>
Fast Pass (Drug Court)	2	<b>.06%</b>
Applause (Drug Court)	85	<b>2.9%</b>
Handshake (Drug Court)	8	<b>.27%</b>
<b>Total</b>	<b>2868</b>	

Sanctions		
Name	Number	Percentage
Verbal Reprimand	79	42%
Written Warning	33	17%
Increased Reporting	12	6.4%
Community Serviced Imposed	17	9.1%
Reduced Privileges	4	2.1%
Increased Home Visits	1	.53%
Increased Drug Testing	6	3.2%
Other	8	4.2%
Violation Filed	1	.53%
Formal Administrative Hearing	11	5.9%
Lock Down	6	3.2%
Loss of Good Time Credit	3	1.6%
Drug Court Jail Sanction	6	3.2%
Total	187	

Interventions		
Name	Number	Percentage
Homework Assigned	26	24%
Referred for Treatment	8	7.6%
Intensive Case Management	36	34%
Referred for Classes	3	2.8%
In Office Workbooks	4	3.8%
Skill Building Activity	9	8.5%
Role Playing	8	7.6%
Cost-Benefit Analysis	1	.95%
Thinking Report	2	1.9%
Therapeutic Adjustment (Drug Court)	8	7.6%
Total	105	

## Skill Train with Direct Practice

Boone County Community Corrections has approximately 21 evidence-based workbooks that case management staff utilize with their moderate to high risk clients.

Case management staff refer to credentialed, agency approved treatment providers and during appointments will use the above-mentioned workbooks, Carey Guides and BITs, or other agency approved resources to address criminogenic needs with skill practice while simultaneously addressing skill deficits.

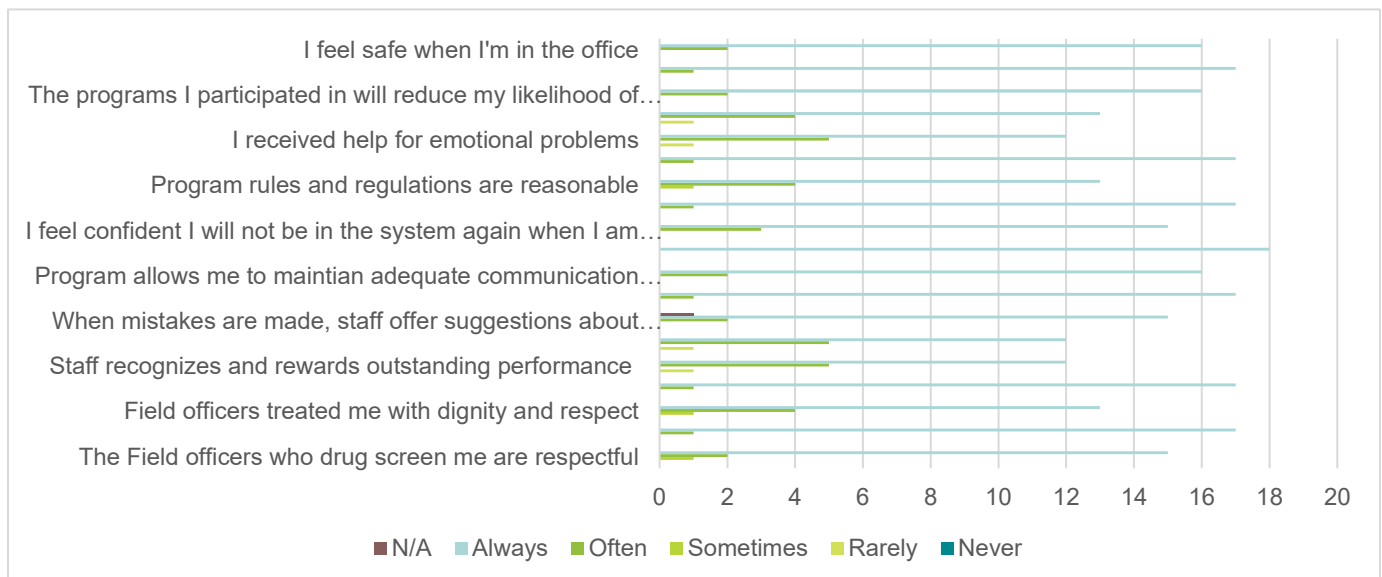
All case managers are trained in interviewing skills including motivational interviewing, and this year they had an in-person refresher for Motivational Interviewing with the rest of the department.

## Increase Positive Reinforcement

Staff practices positive reinforcement by awarding clients with a variety of incentives, including but not limited to verbal praise, free drug testing, reduced reporting, fee waivers, written acknowledgement, and privilege time. Clients who are in good standing with their fees, program compliance, and case plan conditions are allowed privilege time while on the program to spend time with family and/or friends in a preapproved pro-social setting.

At the successful conclusion of their program, clients are encouraged to submit an anonymous program survey in order to gather data regarding future program development.

### CY2024 Client Survey Data



\*Question 2: My experience on the program benefits me more than just serving my time in jail

\*Question 3: The programs I participated in will reduce my likelihood of committing an offense in the future

All clients participating in a Home Detention program are encouraged to participate in an anonymous survey, collected electronically via the department lobby kiosk. For 2024, the primary response for all questions was "Always" indicating that the majority of clients feel as if they had a positive experience with the program.



## Engage Ongoing Support in Natural Communities

Clients are best served when they actively engage in pro-social support within their community.

Case managers, to the best of their abilities, encourage clients to participate in verified prosocial, family, and/or community activities while complying with the terms of their supervision. Clients with substance abuse issues are encouraged to attend local AA/NA meetings. Case managers are often giving clients extended privilege time passes in order to participate in local pro-social events.

Community Corrections partners with the local Economic Development Committee to host a strength-based employment class, “Maximizing Potential and Investing in Your Future” once per month. Clients who graduate this program receive a certificate, a fee waiver, and female clients receive an Empower-Her kit from Indianapolis Dress for Success which provides them with clothing, shoes, accessory and hygiene products that will help them grow in their workplace or feel presentable for future interviews.

Additionally, Community Corrections began an Abuse Intervention program in CY2024 that two Probation Officer’s have been facilitating in order to help those who have to complete classes relating to Domestic Battery offenses – a resource barrier we have significantly been impacted by.

## Measure Relevant Processes/Practices

Community Corrections believes that accurate and detailed documentation of case information, along with a formal and valid mechanism for measuring outcomes, is foundational for adhering to evidence-based practices.

Case managers, to the best of their ability, ensure clients participate in exit surveys, if possible, and the Quality and Compliance Coordinator will review any programming surveys or in-house training feedback surveys and present the data to staff during Continuous Quality Improvement (CQI) meetings.

CQI meetings were established in 2023 with all staff invited to attend in order to continue to develop our programs, create new programs, and cultivate an environment geared towards learning and growth. Currently, supervisory staff meets weekly in order to comply with recommendations made by the CPC-CSA assessment from IDOC.

## Provide Measurement Feedback

Currently, the agency collects data that has been reflected throughout this report to present to staff, the Advisory Board, community leaders, and the IDOC.

# Quality Assurance

In CY2024, the CQI Coordinator had the primary responsibility of facilitating the Drug Court Program and therefore regular CQI practices were not as frequent and subsequently staff noticed some gaps in client supervision. A Drug Court Coordinator was appointed to begin in Q1 of 2025 in order to allow the CQI Coordinator to focus more on assisting the Assistant Director and Executive Director on data collection, performance measurements, and other duties as assigned to help ensure clients are being supervised adequately and evidence-based practices are implemented as much as possible.

Additionally, the department received the results of the CPC-CSA assessment from the collaborative program audit from IDOC and University of Cincinnati and it will be a goal for 2025 and beyond to start implementing those recommendations.

## Staff Peer Reviews

Each month, all case manager IRAS and Case Plans are reviewed to ensure that these measures are being completed within a timely manner for all Home Detention and Work Release clients.

Each month, all case managers have their caseloads analyzed for any missing appointments, and no future appointments.

Each month, all field officer contacts are reviewed and analyzed to determine whether or not field staff are meeting the required contact standards.

At least two times per year, case managers are directly observed by supervisory staff regarding adherence to evidence-based practices. This unfortunately did not happen in CY2024 due to new program implementation and the focus on building a Residential Facility as well as dealing with some staff turnover.

# Data Collection

Each month the following data is collected by the Quality and Compliance Coordinator:

1. Case closures
  - a. What was the client being supervised for and why was the case closed?
  - b. If the client was referred to treatment, were they successful or unsuccessful?
2. Violations filed
3. Administrative Hearings held, and their outcomes
4. Clients screened and approved for the program, but not placed on the program
5. "Violation not Filed" notes made by case managers

Each quarter the following data is collected by the Quality and Compliance Coordinator:

1. Sanctions, Incentives, and Interventions held by staff
2. Population(s) by offense level
3. Completion rates
4. Recidivism rates – any clients our agency supervised that were either arrested for new charges or a violation filed by probation/any other agency supervision.

# CY2024 and CY2025 Goals

## Review of CY2024 Goals

Due to changing IDOC performance measure requirements, BCCC is not required to report annual goals; however, BCCC would like to report that all goals projected last year were met:

1. The Drug Court Program was fully certified.
2. The Pretrial Program was fully certified.
3. An in-house AIP was established and is an ongoing program offered to clients who are eligible.
4. Finalizing policies, procedures, forms, training schedule for the Residential Facility.

Goals that were not met were directly impacted by the construction and completion of the Residential Facility. The department created a goal to hire staff for the facility in Q4 of 2024; while the budget statuses were approved, the facility is not operable at this time so hiring staff was not completed and it will be a goal for CY2025.

## CY2025 Goals

Per IDOC, it is no longer a requirement for Community Corrections agencies to report specific goals to the State; however, BCCC is committed to focusing on implementing recommendations made by the CPC-CSA programmatic audit.

Some CPC-CSA goals are meant to be short term but most are intended to be implemented over a long period of time.

Current goals that we are focusing on include:

- Supervisory staff are meeting more frequently and regularly prior to the Residential Facility opening to ensure that current and future staff are following EBP, contact standards, etc.

- All staff review the Mission Statement at staff meetings and are required to put that statement in their email signatures.
- Implementing a policy that staff should have 40 hours of training per year.